

## 2001 BOARD & COMMITTEE POSITIONS TO BE VOTED ON JUNE 2000

The following positions will be voted on this year by the InSight membership. If you are interested in being a candidate for any of these positions, please complete the Agreement to Serve form and return it to the InSight office at 4500 Hugh Howell Road, Suite 340, Tucker, GA 30084 no later than May 26, 2000. Complete job descriptions may be obtained by calling Ellen Cormier at the InSight office at 770/270-9611 x206.

POSITION	COMMITMENT	BRIEF DESCRIPTION
President Elect	3 years <i>1<sup>st</sup> year/President Elect</i> <i>2<sup>nd</sup> year/President</i> <i>3<sup>rd</sup> year/Past President</i>	Assists the President in the management and direction of the Corporation and acts for and as the President in the latter's absence or incapacity.
Vice President-Finance	2 years	Maintains accounting responsibility, records and procedures to adequately safeguard the assets of the corporation. Has custody of Corporate funds and securities, records receipt of all moneys paid to the Corporation, authorizes disbursement of funds, maintains Corporation accounts, and oversees preparation of financial statements and tax returns.
Director-Education	2 years <i>1<sup>st</sup> year/Director-Education</i> <i>2<sup>nd</sup> year/VP-Education</i>	Under direction of the VP-Education and the Board of Directors, the Director/Education shall have the responsibility of assisting in the organization of any educational conferences and provision of other educational opportunities. This includes assisting with coordination of the actions of the Education Council in planning the annual conference and program brochure publication.
Director-Enhancement	2 years <i>1<sup>st</sup> year/Director-Enhancement</i> <i>2<sup>nd</sup> year/VP Enhancement</i>	The Director/Enhancement shall assist the VP/Enhancement in all areas relating to product enhancement processes for products not designated as enterprise-wide products, which shall be supported by the Director/Enterprise Enhancement.
Director-Membership	2 years	Under direction of the President and Board of Directors, maintains membership records, collects membership dues, handles conference registrations and fees, organizes membership recruitment and directs other membership related activities.
Nominating Committee Member (4 positions available)	2 years	Under the direction of the Nominating Committee Chair, assists in selecting slates of candidates and conducting elections for Board and elected Committee positions.